**CURRICULUM VITAE**

**AMULYA SHARMA**

Mobile No: +91-9690904351

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**Career Objective:**

To pursue a highly challenging and creative career where I can apply my existing knowledge and creativity, acquire new skills and contribute effectively and asset to the organization.

**Experience:**

**Physics Wallah:**

Currently working in Physics Wallah under 31Parallel IT and BPO solutions Ltd.

**HDFC Bank (off-roll)**

Worked with HDFC bank as Credit Field Office in Micro loan department, profile mainly includes verification and validation of loan documents.

**TinySteps Communication:**

Having one year experience in a BPO company TinySteps Communication in the chat process.

**Technical Skills:**

Currently persuing **Digital Marketing** Course from **IElevate** situated at Preet Vihar Delhi

* **On Page Optimisation,SEO Techniques and Activity,Meta Title,Meta Description,SiteMap,Robot TxT,**
* **OFF Page Optimisation,Book Marking,BackLink,Domain Authority**
* **Google Search Console**
* **Google Adds,Keyword Planner,SEMRUSH**
* **Keyword Research**
* **E-Mail Marketing,WhatsApp and SMS Marketing**
* **Video Editing**

**Academic Qualification:**

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| --- | --- | --- | --- |
| **EXAMINATION** | **SCHOOL/COLLEGE** | **BOARD/UNIVERSITY** | **PERCENTAGE** |
| MBA | MIT College of Management | Mahamaya Technical University,Noida | 61.5% |
| B.Com | Hindu College, Moradabad | MJP Rohilkhand University,Bareilly | 54% |
| Senior Secondary | K.C.M School, Moradabad | C.B.S.E | 58% |
| Higher Secondary | K.C.M School, Moradabad | C.B.S.E | 47% |

**IT Skills:**

**Operating System** Windows XP, Windows 7 Basics MS Office

**Strengths:**

* Team Player.
* Convincing Communication skills.
* Adaptable to any environment.
* Result Oriented Approach
* Smart Working and Sincere

**Personal Details:**

DOB: 04/10/1990

Father’s name: Mr. Neeraj Kumar Sharma

Permanent Address: Kajal Vashan Gunj Near Shiv Mandir, Moradabad

Sex /Marital status: Male/Single

Languages known: English, Hindi

**Declaration:**

I hereby declare that the above written particulars are to the best of my knowledge and belief.

Date: / /

Place: Gurgaon (AMULYA SHARMA)